



BHARAT INSTITUTE OF ENGINEERING AND TECHNOLOGY

Mangalpally (V), Ibrahimpatnam (M), RangaReddy (D)
Hyderabad- 501 510, Telangana, India

MEETING NOTICE

Date: 02-06-2022

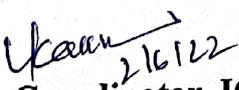
Sub: Convening the 17th meeting of IQAC (17/2022-23) Reg.

A meeting of IQAC is convened on 06-06-2022 at 2:00 PM in the BIET Seminar Hall to discuss the following agenda.

1. Review of Department wise R&D Reports for 2021-22
2. Review of Institute level all committees progress of 2021-22 and action plan for 2022-2023
3. Awareness on Aicte /ATAL FDPs, conferences and SERB projects.
4. Review on academic audit and student satisfactory survey i.e. feedback collection. Analysis and Action Taken
5. Any other with the permission of the chair.

All Members of IQAC are expected to attend the meeting and contribute their wisdom.

Dr.V.KANNAN
Coordinator, IQAC


Signature of the Coordinator, IQAC

Dr.K.VENUGOPAL
Chairperson, IQAC


Signature of the Chairperson, IQAC



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Minutes of 17th IQAC meeting held on 06-06-2022 at 2:00 PM

Principal greeted all the members of IQAC and welcomed them to the meeting and declared the meeting at the venue at 2:05 PM.

Item- 1: R&D Activities Review

- Dr. Papiya Dutta, Incharge R&D presented the progress of R&D Activities for 2021-22 and plan of action for 2022-23.

Action Taken:

- Conduct meeting with department level R&D incharges to analyze the data related to Publications, funded Projects Applied, Grants Received etc. and assess the weightage for NBA and NAAC.

Item-2: Review of Institute level all committees progress of 2021-22 and Constitution of new committees for 2022-2023

- Performance details of institute level committees was presented by institute admin incharges and modifications were suggested in roles and responsibilities.
- It is resolved to add new faculty in Institute level committees.

Action Taken:

- New members are added in Anti ragging committee.
- Some Roles and responsibilities were modified as per the directions.

Item-3: Applications for the AICTE/ATAL FDPs and conference funding and SERB projects.

- Each department to apply for at least one ATAL FDPs and conferences for every academic year.
- Faculty with Ph.D qualification are encouraged to apply for SERB projects.

Action Taken:

- One faculty member from department of ECE applied for ATAL FDP.
- Faculty with Ph.D preparing the project proposals under the guidance of R&D incharge to apply for SERB.



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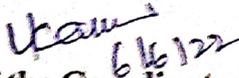
Item-4: Review on Academic audit and student satisfaction survey.

- Academic Audit reports and students satisfactory survey reports presented by IQAC coordinator and were analyzed.

Action Taken:

- Guest lecture conducted by Mr. Manohar Gosul for new faculty on CO-PO attainment.
- Dr. K.Venugopal reviewed student satisfactory survey i.e. feedback collection, analysis and suggested to initiate proper action on each feedback received from students.

Dr.V.KANNAN
Coordinator, IQAC


Signature of the Coordinator, IQAC

Dr.K.VENUGOPAL
Chairperson, IQAC


Signature of the Chairperson, IQAC



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MEETING NOTICE

Date: 16-11-2022

Sub: Convening the 18th meeting of IQAC (18/2022-23) Reg.

A meeting of IQAC is convened on 18-11-2022 at 2:30 PM in the BIET Seminar Hall to discuss the following agenda.

1. Training Plan of Action for 2022-23 (II Semester) for B.Tech III & IV Years of all branches.
2. Presentation and Review of I Year B.Tech Academic Results for 2021-22 I & II Semesters
3. NPTEL Online courses enrollment of Faculty and Students
4. R&D Presentation
5. Approval of Content beyond syllabus of CSE, ECE, EEE and Mechanical for the academic year 2022-23.
6. Approved mentors and mentee list in the ratio 1:20 for 2022-23 academic year
7. Concluding remarks by Honorable Chairman.

All Members of IQAC are expected to attend the meeting and contribute their wisdom.

Dr.V.KANNAN
Coordinator, IQAC

Vkan
16/11/22

Signature of the Coordinator, IQAC

Dr.K.VENUGOPAL
Chairperson, IQAC

KVG
16/11/22

Signature of the Chairperson, IQAC



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Minutes of 18th IQAC meeting held on 18-11-2022 at 02:30 PM

Principal greeted all the members of IQAC and welcomed them to the meeting and declared the meeting at 2:35 PM

Item- 1: Training Plan of Action for 2020-21(1 Semester) for B.Tech III & IV years of all branches

- **CSE and its allied branches training for placement details presented by Mr. Mahesh Lokande, Academic Incharge.**

Action Taken:

- Identify training needs for III & IV year B.Tech students by conducting Mock Test, based on assessment test identify the students who required Basic Training (Slow Learners) and students who required Advanced Training (Advanced Learners)
- Identification of training areas in which students need to be trained Including emerging areas in computer sciences filed like Android, Artificial Intelligence, Cloud Computing, Machine Learning etc
- Follow the TASK activities by consulting Placements department.
- Submission deadline of Time Table and Training Plan of Action is on or before 23.11.2022

ECE Department Training details presented by Mr. Surendar Reddy, Training Incharge. ECE

Action Taken:

- Identify training needs for III & IV year B.Tech students by conducting Mock Test, based on assessment test identify the students who required Basic Training (Slow Learners) and students who required Advanced Training (Advanced Learners)
- Identification of training areas in which students need to be trained Including emerging areas in computer sciences filed like Android, Artificial Intelligence, Cloud Computing, Machine Learning etc
- Follow the TASK activities by consulting Placements department.
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EEE Department Training details presented by Dr. Arul Prakash, Incharge

Action Taken:

- Identify training needs for III & IV year B.Tech students by conducting Mock Test. based on assessment test identify the students who required Basic Training (Slow Learners) and students who required Advanced Training (Advanced Learners)
- Identification of training areas in which students need to be trained Including emerging areas in computer sciences filed like Android, Artificial Intelligence. Cloud Computing, Machine Learning etc
- Follow the TASK activities by consulting Placements department.
- Submission deadline of Time Table and Training Plan of Action is on or before 23.11.2022

Mechanical Department Training details presented by Mr. CHAVAN MAHADEVAPPA PRADEEP, Training incharge, Mechanical

Action Taken:

- Identify training needs for III & IV year B.Tech students by conducting Mock Test. based on assessment test identify the students who required Basic Training (Slow Learners) and students who required Advanced Training (Advanced Learners)
- Identification of training areas in which students need to be trained Including emerging areas in computer sciences filed like Android, Artificial Intelligence. Cloud Computing, Machine Learning etc
- Follow the TASK activities by consulting Placements department.
- Submission deadline of Time Table and Training Plan of Action is on or before 23.11.2022

Item-2: Presentation and Review of I Year B.Tech Academic Results for 2021-22 I & II Semesters of all branches

- Mathematics-1, Mathematics-II & Mathematics-III subject results for B.Tech I&II semesters presented by Dr Ch. Kumara Swamy. Mathematics department
- Engineering Mechanics and Engineering Graphics results presented by Mr. B. Hema Sunder. Mechanical department.
- Engineering Chemistry subject results for B.Tech I & II semesters presented by Dr. G. Gaytri, I year In-charge & Chemistry department
- Engineering Physics-I & Engineering Physics-II subject results for B.Tech I & II semesters presented by Mr. K. Subramanyam, Physics department
- Basic Electrical and Electronics Engineering results presented by G.Kamalaker. EEE department
- Overall I&II Semester results analysis presented by Dr. T. Sudha, I Year In-charge



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Action Taken:

- Subject wise faculty who secured results <50%, required to submit the undertaking forms and Class In-charges & Mentors who secured results <50%, required to submit the undertaking forms as per institute policy.
- Conduction of Remedial Classes for failure students with immediate effect by allocating senior faculty and regular attendance of remedial classes should be monitored.

Results Review Committee:

- To review the results presented by all the departments, a committee is constituted with Dr. V. Kannan, Professor, department of ECE as Convener and academic incharges as a Members.

Item-3: NPTEL Online courses enrollment of Faculty and Students

- It is mandatory to all faculties to enroll in NPTEL online courses every semester. And every faculty should enroll the course "Outcome Based Pedagogic Principles for Effective Teaching" related to Outcome based Education (OBE) process.
- All class mentor should insist every student to enroll in NPTEL courses and apply any one course for certification exam.
- Department wise list of faculty enrollment is to be submitted to SPOC before the deadline.

Item- 4: R&D Activities Review

- Dr. Papiya Dutta, Incharge R&D presented the progress of R&D Activities for 2021-22 and plan of action for 2022-23.

Action Taken:

- Conduct meeting with department level R&D incharges to analyze the data related to Publications, funded Projects Applied, Grants Received etc. and assess the weightage for NBA and NAAC.

Item-5: Approval of Content beyond the syllabus:

IQAC members approved Content beyond the Syllabus of CSE, ECE, EEE and Mechanical departments received from the respective departments Department Academic committee for the academic year 2022-23 and verifies the gaps mapping with Program Outcomes (POs) / Program Specific Outcomes (PSOs) of respective departments.



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Item-6: Approved mentors and mentee list in the ratio 1:20 for 2022-23 academic year:

IQAC members approved allotted mentor-mentee list in the ratio 1:20.

Item-7: Concluding Remarks

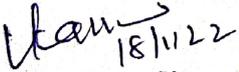
Honorable Chairman Sri CH. Venugopal Reddy

- Department wise achievements by students and faculties to be displayed on College website and department notice boards.
- Enroll in Professional societies & Start student chapters immediately.
- Focus on R&D activities as it has marks in accreditation all faculty should concentrate on R&D Activities.
- All doctorates should prepare a report with list of publications, MOU's, R&D Grants, Books published, Mini projects /Major Projects given to students, conferences/workshops conducted etc.

Meeting concluded with thanks to the In-charge and members.

Dr. V. KANNAN
Coordinator, IQAC

Dr. K. VENUGOPAL
Chairperson, IQAC


Signature of the Coordinator, IQAC


Signature of the Chairperson, IQAC